



COMPANIES
NEW ZEALAND
OFFICE

The Incorporated Societies Act 1908
Declaration of

ADOPTION, ALTERATION OF RULES

(Section 7 (b) and 21)



10043114576

Please note that the information in this form should be either
typewritten or printed or neatly handwritten in block capitals.
When completing this form, please refer to notes overleaf

This form can be obtained from our website at <http://www.companies.govt.nz>

Society
Name

N.Z. VETERAN GOLFERS ASSN. INC
8 RUMNEY ST HAMILTON 2001

Society Number

946685



I, DENIS GEORGE SPENCER
of 8 RUMNEY ST HAMILTON 2001

do solemnly and sincerely declare as follows:

- 1 That I am* a member of ~~the Solicitor~~ to the abovenamed Society.
- 2 That annexed hereto and marked with the letter "A" is/are:-
 - * (a) the rules, signed or sealed, which have been adopted by the society, a majority of whose members have consented to the application for incorporation; or
 - * (b) the alteration of rules of the society, which alteration has been made in accordance with the rules of the society.
- 3 That the rules comply with section 6 of the Incorporated Societies Act 1908.

And I make the solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Oaths and Declaration Act 1957.

Declared at HAMILTON)
this 20th) Denys Spencer
day of JANUARY)
Year 2003 before me)

Mr R.G. Eyeington
229 Ohaupo Rd
Hamilton
Tel. (07) 843 6662



A Solicitor, Justice of the Peace or other person authorised to take a Statutory Declaration.

Presented by

NAME: DENIS SPENCER
Postal Address: 8 RUMNEY STREET HAMILTON 2001
Phone: 07 - 855 2634

22 JAN 2003

RECEIVED

Account No.

Telephone

Facsimile

Delete whichever is not applicable



New Zealand Veteran Golfers' Association

President: Denis McCabe
Vice President: Merv Turner
Dave Anderson

Secretary: Denis Spencer
8 Rumney Street
Hamilton
Phone: 07 855 2634

17 December 2002

A

This is the document referred to

NOTICE OF MOTION

A formal notice is hereby given that at the Annual General Meeting of the New Zealand Veteran Golfers' Association Incorporated, a proviso be added to the Rules as follows.

Clause 32 Alteration of the Rules:

"No addition to or alteration of the non profit aims, personal benefit clause or the winding up clause shall be approved without the approval of the Inland Revenue Department. And the provisions and effect of this clause shall not be removed from this document and shall be included and implied into any document replacing this document."

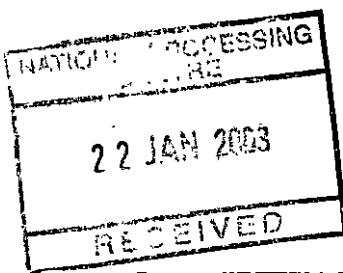
The notice of motion will be put to the Annual General Meeting on the 17 September 2003.

Denis Spencer
Denis Spencer



Witness (McCabe)
GORDON J. WEATHERALL
JUSTICE OF PEACE
ROTORUA.
RETIRED
Gordon Weatherall

Denis Spencer
D Spencer
Denis McCabe
PRESIDENT
D. C. Lyng
(MEMBER)



THE NEW ZEALAND VETERAN GOLFERS' ASSOCIATION INCORPORATED

RULES

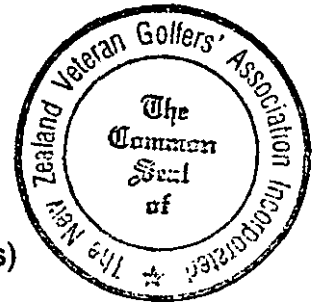


TABLE OF CONTENTS

(To be read in conjunction with but not forming part of the attached rules)

1. Name
2. Interpretation
3. Objects
4. Powers
5. Membership
6. Resignation Or Expulsion Of Members
7. Honorary Membership
8. Officers
9. Annual General Meetings
10. Special General Meetings
11. Representation at General Meetings
12. Quorum at General Meetings
13. Method of Voting
14. Appointment of Proxy
15. Adjournment of Meetings
16. Notice of Motion
17. Management Committee
18. Election of the Committee
19. Powers of the Committee
20. Meetings of the Committee
21. Method of Voting
22. Quorum of the Committee
23. Vacancy in Office
24. Capitation
25. *Accounts
26. Auditor
27. Minutes
28. Change of Address
29. Representation at Veterans' Tournaments
30. Office of the Association
31. Winding Up
32. Alteration of Rules
33. Rules – Repeal of
34. Common Seal

Appendices

*This is the document marked 'A' referred to in the annexed declaration of New Zealand Veteran Golfer's Association

Made at
me authorised officer
NEW ZEALAND

BUSINESS DAY OF GISTRIES
BRANCH, AUCKLAND.
20 DEC 2002
RECEIVED

NAI95071 RECEIVING CENTRE
before
22 JAN 2003
RECEIVED

**RULES OF THE
NEW ZEALAND VETERAN GOLFERS' ASSOCIATION**

NAME

1. The name of the organisation shall be "New Zealand Veteran Golfers' Association Incorporated".

INTERPRETATION

2. In these rules:-

- (a) The term "Association" shall mean "The New Zealand Veteran Golfers' Association Incorporated".
- (b) The term "District Association" shall mean a group or groups of veteran golfers within New Zealand with not less than one hundred (100) veteran golfers in the group or groups as financial members and having jurisdiction within a particular area, the boundaries of which have been approved by the Management Committee.
- (c) The term "Society" shall mean a group of veteran golfers or a golf club that holds an approved veterans' tournament.
- (d) A veteran golfer shall mean (until otherwise resolved at a General Meeting of the Association by a majority of at least two thirds of those entitled to vote at the General Meeting) a golfer who is a financial member of a golf club on the register of Clubs kept by the New Zealand Golf Association Inc and who has a current golf handicap and who has attained the age of fifty five (55) years, for men and fifty (50) years for women.
- (e) The term "Management Committee" shall mean the "Committee" hereinafter referred to.
- (f) The term "Member" shall mean a District Association or a Society that holds an approved veterans' tournament and which is elected to membership in accordance with these rules and that all golfers playing in Five Day Tournaments must be current members of a Veteran Golfers Association at the time of the tournament.
- (g) The term "Veterans' Tournament" shall mean any tournament run by a Member of the Association.

- (h) The term "organising committee" shall mean those persons responsible for organising and running of veterans' tournaments.

OBJECTS

3. The objects of the Association are:-

- (a) To foster and encourage the game of golf amongst veteran golfers by all such means in all such ways as the Association may deem desirable and without prejudice to the generality of the foregoing.
- (b) To give such information, advice and assistance as may be necessary or helpful to the organising committees in the running of veterans' tournaments.
- (c) To organise National and International Veterans' Tournaments, the NZVGA Management Committee shall be:-
 - (i) Responsible for the allocation of annual National and annual International Veterans' Tournaments.
 - (iii) Be responsible for forwarding a full report and a financial statement to the Association as soon as possible after the completion of the International Tournament.

POWERS

4. For the due attainment of its objects the Association shall have power to do all such lawful acts and things as are incidental or conducive to the attainment of its objects or any of them, and without prejudice to the generality of its rules.

The following powers shall be included in the Association's powers:-

- (a) To purchase, take on lease, or in exchange, hire or otherwise acquire any real or personal property and any rights or privileges which the Association may think necessary or convenient.
- (b) To raise money by capitation, levies or otherwise and to grant any rights or privileges to subscribers or Members as may from time to time be deemed necessary or desirable.
- (c) To borrow or raise or secure the payment of money in such manner as the Association may think fit and to mortgage, pledge and/or charge in any manner all or any of its property, rights, interests and assets.
- (d) To enter into any contracts, agreements or arrangements with any person, firm, syndicate, corporation or company which the Association may deem conducive to its objects or any or either of them.
- (e) To invest, lend or deal with the moneys of the Association not immediately required for carrying out its objects upon such securities and in such manner as may from time to time be determined upon.

- (f) To lend moneys to any Member with or without security, providing such loans are made for the advancement or benefit of veterans' golf.
- (g) To confirm or adjust the golf handicap of any entrant playing in a veterans' tournament. (This power may be delegated to organising committees).

THE MEMBERSHIP OF THE ASSOCIATION SHALL BE:-

- 5. (a) The District Associations as listed in the Appendix to these rules, or any such other District Association as may apply and be elected to membership at a General Meeting of the Association following a recommendation of the Committee.
- (b) The Societies as listed in the Appendix to these rules and any such other Society as may be elected to membership at a General Meeting of the Association upon the recommendation of the District Association in whose area the Society is situated.

RESIGNATION OR EXPLUSION OF MEMBERS

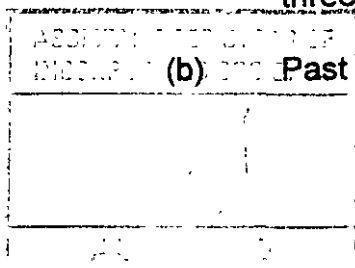
- 6. A Member shall cease to be a Member of the Association:-
 - (a) If it notifies the Association in writing that it resigns therefrom, or
 - (b) Upon the passing of a resolution at a General Meeting expelling it from the Association provided:-
 - (i) That a Notice of Motion to expel the Member shall have been given with the notice calling the meeting, and
 - (ii) That such resolution shall be passed by not less than two thirds of the total votes cast by those entitled to vote at such General Meeting.

HONORARY MEMBERSHIP

- 7. (a) Patron:-

The Association may, from time to time in General Meeting, elect a patron annually, who shall have the privilege of honorary membership whilst holding office and whose continuous term shall not exceed three years.

- (b) Past Presidents.



OFFICERS

8. (a) The officers of the Association shall consist of:-

A President, two Vice Presidents, and Honorary Treasurer (who may also be appointed as the Honorary Secretary of the Association), the Immediate Past President (who shall hold office for a period of one year), all of who, except the Immediate Past-President shall be elected or approved at the Annual General Meeting of the Association in the manner prescribed for members of the Committee. The officers so elected shall hold office until the conclusion of the next Annual General Meeting of the Association and shall be eligible for re-election from year to year.

- (b) The President, or failing him a Vice President shall be the Chairperson of all General Meetings of the Association and failing one of these the delegates present shall elect a Chairperson for that particular meeting.
- (c) Presidents on completion of term of office shall henceforth be titled Past President of the NZVGA and receive a badge to this effect. Such title and badge be retained for life. Only the Immediate Past President shall be entitled to attend management committee meetings vide rules 8a and 17a(1).

ANNUAL GENERAL MEETINGS

9. (a) An Annual General Meeting of the Association shall be held at such place and time as shall be fixed by the Committee.
- (b) At least twenty eight (28) days notice of such Meeting, stating the nature of the business to be brought before the Meeting shall be given by post to all members.

SPECIAL GENERAL MEETINGS

10. (a) All General Meetings other than the Annual Meetings shall be Special General Meetings. The Committee may, whenever it thinks fit, and shall upon a requisition in writing by three (3) District Associations, convene a Special General Meeting.

Any such requisition shall specify the objects of the meetings requisitioned, shall be signed by the Members of the Association making the same, and shall be deposited with the Secretary of the Association. The meeting must be convened only for the purposes specified in the requisition. Should the Committee fail to convene a Special General Meeting to be held within twenty one (21) days from the receipt of the requisition, the Members making such a requisition, or a majority of them, may themselves convene a meeting to be held not later than three calendar months after the date of the requisition.

- (b) Fourteen (14) days notice specifying the place, the day and hour of any Special General Meeting and the purpose for which it is to be held shall be given by notice sent by post to each Member.

REPRESENTATION AT GENERAL MEETINGS

11. (a) Only District Associations may be represented at General Meetings, such representation may be as follows:-

Under	- 200 financial members – 2 delegates
	201 – 400 financial members – 3 delegates
	401 – 800 financial members – 4 delegates
Over	- 800 financial members – 5 delegates

- (b) (i) Each District Association shall give notice in writing to the Association of the appointment of its delegate or delegates, and any such appointment may be revoked at any time by the District Association and a new delegate or delegates appointed.
- (ii) Such notice shall be signed by the President or Secretary of the District Association making the appointment and shall be in the hands of the Secretary of the Association before the time appointed for the meeting at which such delegate or delegates is or are to act.
- (c) A delegate must belong to a Member District Association but not necessarily to the District Association, making the appointment.
- (d) Included in the instrument appointing the delegate or delegates each Member District Association shall record the total number of veteran golfers recorded on its register of members as at 30 June last.
- (e) Any veteran golfer may attend General Meetings of the Association but only delegates may speak and vote at such meetings.
- (f) The Association may invite any person or persons who are not veteran golfers, to attend any meeting of the Association, but such persons may not vote at such meetings.

QUORUM AT GENERAL MEETINGS

12. (a) The quorum for any General Meeting shall be not less than fifty percent of the Members of the Association either in person or by proxy.

- (b) No business shall be transacted at any meeting unless a quorum of Members is present.

- (c) If within half an hour from the time appointed for any meeting a quorum is not present at the meeting, if a Special General Meeting it shall be dissolved, in any other case it will stand adjourned to the same day in the next week at the same time and place and the numbers present at the adjourned meeting may transact any business as if they constituted a full quorum.

METHOD OF VOTING

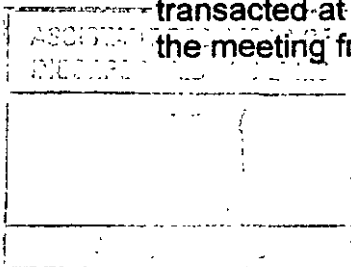
13. (a) Every question submitted to any general meeting of the Association or to any meeting of the Committee shall be decided in the first instance on the voices or by a show of hands. Voting shall be as follows:-
- (i) The officers of the Association shall each be entitled to one vote.
 - (ii) Each delegate present in person shall be entitled to one vote and no more upon every question. In the case of an equality of votes the Chairperson shall, in all cases, have a second or casting vote.
- (b) Should a ballot be demanded by the Chairperson or by at least two Members present or by proxy then such ballot shall be taken in such manner and at such time as the Chairperson of the meeting may direct and the result of the ballot shall be deemed to be a resolution of the meeting and recorded as such in the minute book.
- (c) Voting at such a ballot may be given personally or by proxy. Where one proxy represents a Member entitled to two or more delegates then such proxy shall have two or more votes as appropriate.

APPOINTMENT OF PROXY

14. A proxy who must be a member of a Member District Association shall be appointed by an instrument in writing signed on behalf of the appointer by the President or the Chairperson or the Secretary of the Member and must be in the hands of the Secretary of the Association before the commencement of the meeting at which the proxy is to act.

ADJOURNMENT OF MEETINGS

15. The Chairperson of any meeting may with the consent of that meeting adjourn the meeting from time to time and from place to place but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.



NOTICE OF MOTION

16. (a) Any notice of motion must be in the hands of the Secretary at least twenty eight (28) days before the meeting at which the motion is intended to be moved.
- (b) Under the heading "General Business" at any Annual General Meeting, any matter may be discussed providing the Chairperson rules such matter to be a proper one for discussion and a resolution or resolutions relating thereto may be passed.

MANAGEMENT COMMITTEE

17. (a) There shall be a Management Committee consisting of:-
- (i) The Officers of the Association.
An Honorary Secretary of the Association.
- (ii) "That up to five (5), or a lesser number as determined by the Management Committee, be elected additional".
- (b) The President shall be the Chairperson of the Committee or, in his absence a Vice President.

ELECTION OF THE COMMITTEE

18. (a) Nominations for the offices of President, Vice Presidents and the additional persons shall be called for by the secretary and must be:-
- (i) Made in writing by a Member or Members of the Association.
- (ii) In the hands of the secretary at least twenty eight (28) days before the date of the Annual General Meeting.
- (b) The candidate for the office of Honorary Treasurer shall be nominated and approved by Members at the Annual General Meeting.
- (c) In the event of there being an equality of votes for any vacancy the Chairperson shall determine the result by lot among the candidates concerned.
- (d) Where the number of persons nominated is no greater than the number called for, those persons so nominated shall be declared duly elected and the Chairperson shall call for nominations at the Annual General Meeting for persons to fill any vacancies. In the event of nominations exceeding vacancies a ballot shall be conducted during the meeting.

POWERS OF THE COMMITTEE

19. (a) The management and control of the Association and its properties and personnel shall be vested in the Committee.
- (b) The Committee shall appoint an honorary secretary of the Association.
- (c) The Committee may exercise all such powers and do all such acts and things as may be exercised or done by the Association as are not hereby or by Statute expressly directed or required to be exercised or done by the Association in General Meeting. No member of the committee shall be liable for any loss not contributed by his own dishonesty.
- (d) The Committee may appoint such sub-committees as are necessary to carry out the business of the Association.
- (e) The Committee may delegate such of its powers as it deems fit.

MEETINGS OF THE COMMITTEE

20. (a) The Committee shall meet as and when required at such place and time as the Committee shall determine.
- (b) The Chairperson or any two members of the Committee may at any time convene a meeting of the Committee.

METHOD OF VOTING

21. Voting at any meeting of the Committee shall be in accordance with Rule 13 hereof.

QUORUM OF THE COMMITTEE

22. Three members present in person shall form a quorum at meetings of the Committee, and no business shall be transacted unless a quorum is present.

VACANCY IN OFFICE

23. (a) Any member of the Committee shall vacate his office:-
 - (i) If he is absent from three consecutive meetings without leave of the Committee, or
 - (ii) If he becomes bankrupt or becomes of unsound mind, or
 - (iii) If by notice in writing to the Committee he resigns his office, or

- (iv) If a resolution removing him from office is passed at a Special General Meeting of the Association, by a majority of not less than two thirds of the total votes cast for and against the resolution.
- (b) Any vacancies on the Committee may be filled by the Committee and the appointee shall hold office until the conclusion of the next Annual General Meeting of the Association.

CAPITATION

24. Members shall pay a capitation fee to the Association as follows:-

- (a) Where a Member holds a veterans' tournament the capitation fee shall be fixed by resolution at any Annual or Special General Meeting of the Association.
- (b) Where a Member does not hold a veterans' tournament the fee shall be fixed at \$30 per annum.

ACCOUNTS

25. (a) The financial year of the Association shall end on the 30th day of June annually or on such other date as may from time to time be resolved at a General Meeting.
- (b) The Committee shall keep true accounts:-
- (i) Of all sums of money received and expended by the Association.
 - (ii) Of all assets, credits and liabilities of the Association including all mortgages, charges and securities of any description affecting any property of the Association.
- (c) At least once in each year the accounts of the Association shall be audited.
- (d) The books of account shall be kept at the office of the Association or at such other place as the Committee may determine and they shall be open to the inspection of Members of the Association at such reasonable times and places as shall be determined by the Committee. All monies received, after being entered in the books of the Association as being received shall be forthwith paid into a bank to be appointed by the Committee.

(e) All accounts shall be reported to the Committee for confirmation of all routine payments and for authorisation of all other payments.

- (f) Payments of all monies shall be made by cheque and signed by the President or by a Vice President or by the Honorary Treasurer or by such other person or persons as the Committee may resolve. Provided however, that nothing in this rule shall apply to payments under a petty cash imprest system operated pursuant to a resolution of the Committee.
- (g) At every Annual General Meeting the Committee shall present an Annual Report and an audited Balance Sheet and an Income and Expenditure Account made up to the date of the end of the preceding financial year.

AUDITOR

- 26. An auditor who should preferably be a member of the New Zealand Society of the Accountants and who shall not be a member of the Committee shall be appointed at each Annual General Meeting of the Association. The retiring auditor shall be eligible for re-election.

In the case of any vacancy during the year the Committee shall appoint an auditor.

MINUTES

- 27. The Committee shall cause minutes of all meetings to be duly entered in a book provided for that purpose.

CHANGE OF ADDRESS

- 28. Every Member of the Association shall communicate to the Secretary any change of address and all notices posted to the last notified address shall be valid and deemed to have been given on the day following the day of posting.

REPRESENTATION OF VETERANS' TOURNAMENTS

- 29. (a) A member of the Committee should represent the Association at each Veterans' Tournament and such representative shall receive free entry into such tournament. This included International Veterans' Tournaments and the approved Mixed Tournaments.
- (b) That for all future Intervets Tournaments the New Zealand Veterans Golfers' Association extend an invitation to the President of the host District Association to attend all social activities organised in connection with such tournaments.

OFFICE OF THE ASSOCIATION

- 30. The Office of the Association shall be situated at the residential address of the Secretary or at such other place as may be determined from time to time by the Committee.

WINDING UP

31. (a) Any decision that the affairs of the Association be wound up shall be governed by the following procedure. Notice of motion of the proposed winding up or dissolution must be given in accordance with the Rules of the Association and any resolution for such winding up or dissolution must be confirmed by a further Special General Meeting, held not earlier than thirty (30) days and not later than sixty (60) days after the date on which the resolution so to be confirmed was passed.
- (b) If upon the winding up or dissolution of the Association there remains, after the satisfaction of all its liabilities any property whatsoever, the same shall not be paid to or distributed among the members of the Association but shall be given or transferred to some other Institution or Organisation having objects similar to the objects of the Association.

ALTERATION OF RULES

32. (a) The Rules of the Association may be altered, added to or rescinded any General Meeting of the Association by Notice of Motion in accordance with Rule 16.
- (b) At least twenty one (21) days notice of any proposed amendment to the Rules of the Association shall be given by post to each Member. The notice so given shall contain a copy of, or state briefly, the nature of the Notice of Motion to be moved at the General Meeting so called.

RULES

33. These rules repeal all previous Rules of the Association.

COMMON SEAL OF THE ASSOCIATION

34. The Common Seal shall be kept in the custody of the Secretary and placed on all documents issued in the Association's name.

LIST OF DISTRICT ASSOCIATION AND SOCIETIES

APPENDIX TO RULE 5 (A)

District Veteran Golfers' Association

1. Northland
2. North Harbour
3. Auckland
4. Waikato
5. Bay of Plenty
6. Central Plateau
7. Gisborne East Coast
8. Taranaki
9. Wanganui
10. Twin City Napier – Hastings
11. Central Hawkes Bay
12. Wairarapa
13. Golden Coast
14. Wellington
15. Ashburton County

APPENDIX TO RULE 5 (B)

Veteran Golfers' Societies

Within Northland District Veteran Golfers' Association
Northland Veteran Golfers' Society

Within Waikato District Veteran Golfers' Association
Ngaruawahia Veteran Golfers' Society
Waihi Veteran Golfers' Society
Cambridge Golf Club

Within Bay of Plenty District Veteran Golfers' Association

Mount Maunganui Veteran Golfers' Society
Omanu Veteran Golfers' Society
Tauranga Veteran Golfers' Society
Te Puke Veteran Golfers' Society
Whakatane Veteran Golfers' Society
Rotorua Veteran Golfers' Society
Rotorua Golf Club
Springfield Golf Club

Within Central Plateau District Veteran Golfers' Association

Taupo Golf Club
Taumarunui Golf Club
Turangi Golf Club

Within Taranaki District Veteran Golfers' Association

Stratford Golf Club
Waitara Veteran Golfers' Society
Manukorihi Golf Club

Within Wanganui District Veteran Golfers' Association

Wanganui Golf Club
Castlecliff Golf Club

Within Twin City District Veteran Golfers' Association

Hastings Veteran Golfers' Society
Twin City Veteran Golfers' Society
Hastings Golf Club
Napier Golf Club

Within Central Hawkes Bay District Veteran Golfers' Association

Waipukurau Veteran Golfers' Society

Within Wairarapa District Veteran Golfers' Association

Carterton Golf Club
Mahunga Golf Club

