



New Zealand Veteran Golfers Association Inc.

New Zealand Veteran Golfers Association Tournament Guidelines

**Attached documents are provided to assist clubs
hosting NZVGA**

Men's and Women's Tournaments

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(Document update 27 June 2020)

NZVGA guidelines for hosting a Tournament.

Date of Tournament

NZVGA Tournaments shall be played at a date agreed to by the Host Club and the NZVGA Executive.

Entry Fee

Host Club to determine the fee to enter the tournament, it should be based on previous years fees and current fees for similar type tournaments. Our recommendation is that the entry fee be no greater than \$20.00 - \$25.00 per day. The Club can reduce the entrance fee for own members.

Format of Play

Host club decides the type and format of the game to be played, in negotiation with NZVGA

Any format of golf is acceptable and is to be advertised on the entry form.

Entry is to be for either Men, Women, or mixed.

Competition can be individual, pairs or team.

Prizes

The Host Club shall ensure that the value of prizes is consistent throughout the groups. A minimum of 75% of the field to get a prize. 60% of the entry fees are to go back into prizes. Ideally, all the remaining field get a prize.

Players can only win one prize, plus the day prize.

Novelty Prizes

Where practical, prizes to be given by the Host Club for, (either daily or once during the tournament)

Closest to the Pin

Longest/Straightest Drive

Longest Putt

Capitation Fees

The only monies payable to NZVGA is capitation fees, in accordance with NZVGA Rules.

The current fee is \$1.25 per player.

Advertising

Host Club is responsible for all costs incurred in and for advertising the Tournament. NZVGA will maintain the Website Calendar and Tournament entry pages, free of charge.

NZVGA will also promote the Tournament through its email database.

Catering

Suitable food to be available for purchase by players at the end of the day's play.

Closing Date for Entries

It is recommended that entries close two weeks before the Tournament commences and shall be limited to the fully paid first 128 entries.

New participants should be encouraged to enter the tournament. However, players played previously will have priority.

In the event of less than a full field, the Organising Committee may accept late entries to complete the field.

Course Availability for Members and Green Fee Players

A policy/decision needs to be made by the Host Club, in consultation with the NZVGA, in regards to when other players (club/green fee/etc.) can use their course during the Tournament.

Camping at the Course

It is strongly recommended that the Host Club have a policy in regards to overnight camping at their golf course, and that payment of Cost/Donation per night to stay, should be included on the entry form and paid along with the entry fee. In a recent survey, we found that a standard fee of \$10 - \$15 per powered site and \$5 - \$10 per unpowered site per night would be our recommendation.

Disputes

The Host Club will appoint a Disputes Committee for the Tournament, and, if possible, there should be at least one member who is a Qualified Referees. All matters of contention occurring during the tournament, other than those concerning the Rules of Golf and which cannot be settle by the Host Club's Disputes Committee, shall be referred to the NZVGA Executive playing. The NZVGA Executive decision shall be final.

Entry Form

The entry form must show:

Name, Date of Birth, Telephone number, Email address, Name of Club, NZGA ID-number and present handicap index of the competitor.

Name of Veteran Golf Society/Association competitor is a member of.

Motorised Transport Needs – Own or Need to Hire.

Overnight parking charges.

Cancellation Fee refund policy – as per item 3 of the NZVGA National Tournament Conditions of Play

NZVGA will provide an on-line entry form free of charge.

Functions – Optional

A get together/Social Gathering/Happy Hour/Meet and Greet Function. Bar facilities to be available

A tournament dinner may be held at a suitable location. Players (and their spouses/partners/friends) to pay for the cost of their meals and drinks.

It is suggested that to assist with catering numbers attendance at these functions is indicated either on the entry form or at registration.

Options: A pot luck dinner, fish and chip night, RSA meal or club meal.

Morning Tea/Catering – Optional

Host Club to provide prior to start of play on day one, Tea/Coffee and biscuits.

Refreshments can be provided – cheese and cracker and a cool drink i.e. cordial

Practice Round

Host Club to determine time course is available on the day prior to the Tournament commencing, for complementary practice around by competitors.

Raffles

Host Club is encouraged to run raffles, (type, amount, duration is up to the Host Club). All proceeds from this go to the Host club.

Rules Referee

Host Club to have available at least one Referee each day for competitors to seek rulings.

Sponsorship

Host Club is responsible for finding sponsors to cover the costs of hosting the Tournament and to make a profit.

Storage of Equipment

Space should be made available for players to store their clubs, trundlers and carts, if possible. In addition, facilities should be available for those staying on site to be able to charge their batteries used on electric carts and trundlers.

A reasonable fee may be charged.

Two's Competition

Host Club is encouraged to organise a two competition with a percentage held back for the club and the remainder in Cash prizes.

Trophies

All winners of trophies and/or prizes must either attend the prize giving in person or have a nominated person present to receive the trophy or prize. Prizes will not be posted out.

Trophies are not to be removed from the Host Club facility and remain the property of the Club.

Withdrawing from the Tournament

Any competitor, who after commencement of play, withdraws from the Tournament without valid reason and without advising the Organising Committee, may not be eligible for the following years event.

Tee off times

Where possible organise Tee off Times to allow players that are traveling together, to play at a relatively similar tee time.

Goodie Bags and Housekeeping Tips

Goodie Bags/ Starter packs are nice to have, but not essential. Write Full Names on the Scoring Board, e.g. Jane Smith not J. Smith.

Pre-Print the cards and have them available on the starting tees.

Signage: Ask sponsors for any signage that can be displayed during the Tournament.

NZVGA Executive Responsibilities

Applications to Hold the NZVGA Tournament

The Secretary will seek bids mid-year from Districts/Clubs or Societies who wish to hold the NZVGA National Tournament.

Dates of Tournaments – Calendar

NZVGA will endeavour to ensure that Tournaments planned to be held in the same week, will be separated by a one district boundary or a reasonable distance.

Sponsorship

Host Clubs should not expect/rely on any sponsorship monies being available via the NZVGA and as previously stated it is the responsibility of the club hosting the NZVGA National Tournament to obtain any sponsorship they require to cover their costs/profit.

Advertising

NZVGA will place a full year calendar on the NZVGA website. Copies of the program will be printed and distributed. Tournament entry details will be distributed to the NZVGA database on a regular basis.

NZVGA will also offer assistance in the creation and use of the On-line entry form.

NZVGA Tournament Conditions of Play

1. A reasonable standard of dress shall be worn on and off the course and in the clubhouse.
2. All competitors must play at the times set down on the starting sheets.
3. Entry is NOT accepted until the entry fee is paid in full.
Until this time, you are placed on the “wait” list.
Application for a refund; due to normal cancellation, or in the event of an accident or illness; prior to commencement of the Tournament; must be received by the organising committee.
Refunds are made at:
30 days – Full refund 14 days – 75% refund
7 days – 50% refund.
Exemptions will only be considered in exceptional circumstances.
4. Before match results can be accepted, signed score cards from both competitors must be received by the scorer.
5. Every competitor must play every day unless exempted by the Committee.
6. Maximum handicap, if set by the Club, MUST be stated on the entry form and in the conditions of play.
7. Handicap change during a Tournament.
It is strongly recommended that the handicap index remains unchanged during a competition played over multiple rounds on the same day, or consecutive days. The handicap committee may adjust a playing handicap mid-event if an exceptional score has been posted.
A tournament committee may take a snapshot of your handicap index before the tournament, at a date they determine, and use

that as your handicap index for the duration of the tournament or competition.

That date might be the date of the first round, or the date when scorecards are printed for the first round.

This means that your playing handicap for that competition will stay the same across the competition, even though your current WHS handicap index may change during that time.

8. Motorised Vehicles: NZVGA general policy is that the use of carts is allowed for all competitions. However, the use of carts in specific tournaments will always be at the discretion of the Host Club. The Committee/Executive reserves the right to vary these rules in exceptional circumstances, and if these occur, a decision will be made with the assistance of the NZ Golf Policy on the matter.
9. No competitor shall receive more than one prize.
An exception is; A tournament with Daily prizes. A player may win ONE day prize, as well as an overall prize. E.g. A player cannot collect 2 or 3 day prizes plus an overall prize.
10. Score cards are to be kept and competitors are to exchange cards within their playing group. (Competitors are not permitted to keep their own score card)
11. All Matchplay cards are entered for handicapping purposes, as per NZ Golf guidelines.
“ All playing scorecards including Match-Play scorecards are required to be submitted for handicapping purposes”. When playing Match-Play events, in the event of you conceding a hole, the score is the "most likely score" you will attain for that hole (in consultation with your opposition). In the event of the match finishing prior to the 18th hole the score that you record for those uncompleted holes is Par plus any strokes that you were to receive (the score less your handicap = 2 stableford points).

12. All protests must be lodged in writing within thirty (30) minutes of completing the round. The decision of the Organising Committee on any point shall be final.
13. The Organising Committee reserves the right to adjust any handicap, either before or during the Tournament, refuse the entry of any person without being required to give a reason for such refusal, and to alter the programme, times and dates, in consultation with the NZVGA representative on site.
14. The rules shall be those of »The Royal and Ancient Golf Club of St. Andrews« and the local rules of the club holding the Tournament.
15. The Tournament is open to all players over 50 years of age, who are financial members of an affiliated golf club, hold a current NZ handicap and is a member of a Seniors/Veteran Golfers Association/Society/Club.
16. Ties, other than matches, will be decided by count back. Matches finishing »square« will be continued from the starting tee.